



Job Posting: Engagement and Communications Specialist (one-year youth internship)

Location: Flexible (virtual staff team across Canada)

Posting date: 21 March 2020

Application Deadline: 6 April 2020.

Overview

About the Institute

The [Canadian Institute for Climate Choices](#) is an unparalleled collaboration among more than 50 experts from across the country. We produce rigorous and independent research, analysis and insight to bring clarity to the climate challenges and transformative policy choices ahead for Canada.

The role

The Institute is dedicated to learning from the unique and important perspectives of Canadian youth, and we are seeking a motivated, creative and detail-oriented individual for a one-year, full-time paid internship. We are offering an opportunity for mentorship, hands-on learning and the chance to develop and execute engagement and communications strategies targeting youth across Canada. This position is open to youth under 30 interested in climate change and related policy who are recent graduates of Canadian post-secondary institutions or candidates who have completed at least two years of coursework.

We are committed to providing a constructive professional experience for emerging climate policy leaders. The Engagement and Communications Specialist (youth internship) will assist the Institute in engaging with experts, business leaders, policy makers, and Canadians to share evidence and convene constructive discussions. This position will support youth and Indigenous engagement efforts, develop digital content and social media assets, and help establish the Institute as a credible, independent voice

in Canada's conversation about climate choices.

The successful candidate will be a digital expert, an experienced storyteller, and capable of conveying technical information in a compelling and credible way to diverse audiences. Applicants should be familiar with Canadian news, current affairs and the climate policy context.

This position reports to the Director of Engagement and will also work closely with our Engagement and Communications teams.

Preferred qualifications and experience

- Passion for climate change issues, demonstrated record of involvement in environmental issues, with interest in pursuing a related career.
- Experience engaging and communicating with youth audiences (18 to 30) on climate change policy or related issues.
- Experience facilitating dynamic and successful virtual meetings with youth audiences.
- Strong written communication skills demonstrated through coursework or other written material, such as involvement in student journalism.
- Digital communication skills, such as creating web content, social media assets including video, and developing audiences through social media.
- Record of effectively managing independent projects that involve attention to detail and engagement with broad audiences.
- Proven ability to work collaboratively in a team setting.
- Knowledge of Indigenous ways of knowing and doing is considered a strong asset.
- High proficiency in both French and English is considered a strong asset.

Additional Details

- Work is done in a virtual environment with Institute staff located across the country.
- The role is a full-time paid internship position with occasional travel, from May 2020 to May 2021.

To apply

Send one PDF file including a cover letter and resume outlining your interest and qualifications to careers@climatechoices.ca. Be sure to clearly identify that you are a youth under 30 in the first paragraph of your cover letter.

The Canadian Institute for Climate Choices is committed to being an inclusive and equal-opportunity employer that cultivates and celebrates diversity within our hiring practices and organizational culture.

We thank all applicants, but only those selected for an interview will be contacted.